
ASSEMBLY BILL NO. 24—COMMITTEE
ON GOVERNMENT AFFAIRS

(ON BEHALF OF THE STATE CONTROLLER)

PREFILED DECEMBER 20, 2014

Referred to Committee on Government Affairs

SUMMARY—Authorizes payroll offsets to recover delinquent balances on state-issued travel charge cards. (BDR 23-458)

FISCAL NOTE: Effect on Local Government: No.
Effect on the State: No.

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EXPLANATION – Matter in *bolded italics* is new; matter between brackets ~~omitted material~~ is material to be omitted.

AN ACT relating to public officers and employees; authorizing payroll offsets to recover delinquent balances on state-issued travel charge cards; and providing other matters properly relating thereto.

Legislative Counsel’s Digest:

1 Under existing law and administrative regulations, the Department of
2 Administration may contract with a charge card provider to provide charge cards to
3 state officers and employees for the purpose of paying travel-related expenses.
4 (NRS 281.160-281.175; State Administrative Manual §§ 230-236) Under this
5 program, it is the officer or employee’s responsibility to pay the balance due on the
6 charge card. This bill allows the State to deduct from the officer or employee’s
7 paycheck any amounts required to pay off a delinquent balance on a charge card
8 that has not been paid by the officer or employee.

THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN
SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

1 **Section 1.** NRS 281.1745 is hereby amended to read as
2 follows:
3 281.1745 *1.* When an officer or employee uses a charge card
4 issued at the request of the State for cash advances or travel
5 expenses, or both, and the receipt of the travel reimbursement may



1 be delayed more than 5 working days after the date of the initial
2 submission of the travel reimbursement claim, the administrative
3 head or the designee of the administrative head shall immediately
4 issue to the officer or employee, for payment to the issuer of the
5 charge card issued at the request of the State, a cash advance as
6 described in NRS 281.172 in the amount of the total travel expenses
7 charged on the charge card.

8 *2. If an officer or employee who has been issued a charge*
9 *card at the request of the State for cash advances or travel*
10 *expenses, or both, fails timely to pay the travel expenses charged*
11 *on the card, with the result that the charge card incurs a*
12 *delinquent balance, the State may withhold from the officer or*
13 *employee's regular pay, or final payment received upon*
14 *termination of the officer or employee's employment, an amount*
15 *not more than the amount required to pay the delinquent balance.*
16 *Any amount withheld from an officer or employee's pay pursuant*
17 *to this section shall, as soon as practicable, be remitted to the*
18 *issuer of the charge card as payment for the delinquent balance.*

