

## How to Obtain Single Audit Reports Using the Federal Audit Clearinghouse Website

1. Navigate to the [Federal Audit Clearinghouse](#). Select the tab “Search for Single Audits” and then click the link “Search for Single Audits”.



2. Click “General Information” to expand that section.

The screenshot shows the Federal Audit Clearinghouse Image Management System interface. At the top, there is a header with the logo and text: "Federal Audit Clearinghouse Image Management System". To the right of the text is a partial image of the American flag. Below the header is a navigation bar with links: "Instruction Manual", "Federal Program Contacts", "FAC Home Page", and "FAQs". The main content area features a red heading "Search for Single Audits". Below this heading are three buttons: "Search", "Clear Search Filters", and "Return to IMS Home". Underneath the buttons is a list of expandable sections: "GENERAL INFORMATION", "FINANCIAL STATEMENTS", "FEDERAL AWARDS", and "FEDERAL AWARDS FINDINGS DETAILS (2013 AND BEYOND)". Each section has a right-pointing arrow icon. Below the list is another set of three buttons: "Search", "Clear Search Filters", and "Return to IMS Home". At the bottom of the page, there is a footer with the text: "If you need assistance, please contact the Federal Audit Clearinghouse (FAC) via [e-mail](#) or call 866-306-8779. Version: 1.0.11.0".

3. Type “STATE OF NEVADA” into the “Auditee Name” field and click the “Search” button at the bottom of the screen.

The screenshot shows the Federal Audit Clearinghouse Image Management System search interface. At the top, there is a navigation bar with links for "Instruction Manual", "Federal Program Contacts", "FAC Home Page", and "FAQs". Below this is a search area titled "Search for Single Audits" with buttons for "Search", "Clear Search Filters", and "Return to IMS Home".

The main search form is titled "GENERAL INFORMATION" and contains several sections:

- Fiscal Year (Required):** A dropdown menu with "All Years" selected, and options for 2021, 2020, 2019, and 2018.
- FAC Release Date (MM/DD/YYYY):** Two input fields labeled "From" and "To".
- Fiscal Period End Date (MM/DD/YYYY):** Two input fields labeled "From" and "To".
- Auditee EIN:** A large empty text input field.
- Auditee EIN Relationship:** A dropdown menu with "Either" selected.
- Auditor EIN:** A large empty text input field.
- Auditor EIN Relationship:** A dropdown menu with "Either" selected.
- Auditee Name:** A text input field containing "STATE OF NEVADA".
- Auditor Name:** A text input field.
- Auditee State:** A dropdown menu with "select all" and "unselect all" options, and a list of states including Alabama, Alaska, American Samoa, and Arizona.

Below the search form are three expandable sections: "FINANCIAL STATEMENTS", "FEDERAL AWARDS", and "FEDERAL AWARDS FINDINGS DETAILS (2013 AND BEYOND)". At the bottom of the form are buttons for "Search", "Clear Search Filters", and "Return to IMS Home".

At the very bottom of the page, there is a footer with the text: "If you need assistance, please contact the Federal Audit Clearinghouse (FAC) via [e-mail](#) or call 866-306-8779. Version: 1.0.11.0"

4. Select “Audit” to download the pdf of the Statewide Single Audit for the selected year.

The screenshot shows the Federal Audit Clearinghouse Image Management System interface. At the top, there is a navigation bar with links for 'Instruction Manual', 'Federal Program Contacts', 'FAC Home Page', and 'FAQs'. Below this is a search results section titled 'Search Results for Single Audits'. A light blue box displays search criteria for 8 records found, including details like 'FISCAL YEAR : ALL YEARS', 'AUDITEE NAME : STATE OF NEVADA', and 'AUDITOR NAME :'. Below the search criteria are buttons for 'Modify Search' and 'Return to IMS Home'. A note explains that text in audit findings and corrective action plans may not be fully conveyed due to formatting. Below the note, it states 'You have selected 6 items for download.' and provides a 'Download Audits' button. At the bottom, a table lists search results with columns for Auditee EIN, Auditee Name, City, State, Fiscal Year End Date, MDL Start Date, Date Received, File Name, Form, Audit, and Download.

Auditee EIN	Auditee Name	City	State	Fiscal Year End Date	MDL Start Date <sup>1</sup>	Date Received <sup>2</sup>	File Name	Form	Audit	Download
886000022	STATE OF NEVADA	CARSON CITY	NV	06/30/2021	08/26/2022	08/24/2022	15592820211	Form	Audit	<input checked="" type="checkbox"/>
886000022	STATE OF NEVADA	CARSON CITY	NV	06/30/2020	07/07/2021	07/01/2021	15592820201	Form	Audit	<input checked="" type="checkbox"/>

Note: The Single Audit Report for the fiscal year ended June 30, 2021, will be posted to the LCB Audit website once the report is presented to the Audit Subcommittee at a future date.