

**ADOPTED REGULATION OF  
THE STATE BOARD OF PROFESSIONAL  
ENGINEERS AND LAND SURVEYORS**

**LCB File No. R004-97**

Effective November 14, 1997

EXPLANATION--Matter in italics is new; matter in brackets [ ] is material to be omitted.

AUTHORITY: §§2-11, NRS 625.398; §12, NRS 625.390 and 625.398; §§13-17, NRS 625.398; §18, NRS 625.140 and 625.390.

**Section 1.** Chapter 625 of NAC is hereby amended by adding thereto the provisions set forth as sections 2 to 16, inclusive, of this regulation.

**Sec. 2.** *“Biennial renewal period” means the 2 years immediately preceding the date on which a licensee must submit an application for the renewal of his license.*

**Sec. 3.** *“Board” means the state board of professional engineers and land surveyors.*

**Sec. 4.** *“Licensee” means a professional engineer or professional land surveyor licensed pursuant to the provisions of chapter 625 of NRS.*

**Sec. 5.** *“Professional development hour” means 1 hour of credit obtained by a licensee for participating in courses, programs and activities to maintain, improve or expand the skills and knowledge relevant to his discipline.*

**Sec. 6.** *“Quarter credit hour” means 1 hour of college credit for a course which has a duration measured in quarters.*

**Sec. 7.** *“Respondent” means a licensee against whom a complaint has been filed or with respect to whom an investigation is being conducted.*

**Sec. 8.** *“Semester credit hour” means 1 hour of college credit for a course which has a duration measured in semesters.*

**Sec. 9.** *1. Except as otherwise provided in sections 10 and 11 of this regulation, a licensee who, on or after January 1, 1999, applies for the renewal of his license, must submit proof deemed acceptable by the board that he has completed at least 30 professional development hours within the biennial renewal period, including any professional development hours carried forward from the previous biennial renewal period pursuant to subsection 2. If the licensee does not submit such proof to the board or, after being notified by the board that a deficiency exists, does not complete the number of professional development hours which are deficient pursuant to section 15 of this regulation, the board will deny his application for the renewal of his license.*

*2. If a licensee has submitted to the board proof deemed acceptable by the board that he has completed more than 30 professional development hours in a biennial renewal period, he may carry forward to the next biennial renewal period not more than 15 of his excess professional development hours.*

*3. A licensee who is licensed as a professional engineer and who wishes to renew his license is required to complete only 30 professional development hours, regardless of the number of disciplines of professional engineering within which he is licensed.*

*4. A licensee who is licensed as a professional engineer and a professional land surveyor and who wishes to renew or reinstate both licenses must complete a total of at least 30 professional development hours in activities related to professional engineering and professional land surveying. The professional development hours must include at least:*

*(a) Ten professional development hours in activities related to professional engineering; and*

*(b) Ten professional development hours in activities related to professional land surveying.*

**Sec. 10.** *A licensee who applies for the renewal of his license is not required to comply with the requirements of section 9 of this regulation for a biennial renewal period if:*

*1. The licensee was issued his initial license during the biennial renewal period or less than 2 years before the beginning of the biennial renewal period; or*

*2. The licensee served more than 120 consecutive days on active duty in the Armed Forces of the United States during the biennial renewal period.*

**Sec. 11.** *The board may waive the requirements set forth in section 9 of this regulation for a licensee if the board determines that:*

*1. The licensee has satisfied the requirements for continuing education in his discipline in another state during the biennial renewal period; and*

2. *The requirements for continuing education in that state are substantially equivalent to the requirements for continuing education set forth in this chapter.*

**Sec. 12.** *The identification card issued to a licensee who has changed his status to inactive status pursuant to NAC 625.420 expires on the same date as his license would expire if the licensee were on active status. To renew his identification card, a licensee who has changed his status to inactive pursuant to NAC 625.420 must comply with the requirements of section 9 of this regulation in the same manner as a licensee who is on active status.*

**Sec. 13.** *1. Except as otherwise provided in subsection 2, a licensee who successfully completes an activity to maintain, improve or expand the skills and knowledge relevant to his discipline is entitled to the number of professional development hours assigned to the activity in accordance with the following schedule, subject to modification by the board:*

*Activity*

*Professional Development Hours*

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*College course with a duration*

*measured in semesters .....45 for each semester credit hour received*

*College course with a duration*

*measured in quarters .....30 for each quarter credit hour received*

*Attendance at a seminar, workshop,*

*in-house course of instruction or*

*professional meeting, convention or*

*conference .....1 for each hour of attendance*

*Teaching a course, tutorial, seminar,*

*or workshop.....2 for each hour spent teaching*

*Authoring or co-authoring a paper,*

*article or book that has been*

*published .....10*

*Serving as an officer or participating*

*member of a committee of a*

*professional or technical*

*organization .....2 for each calendar year of service*

*Receiving a patent as an inventor of*

*record.....10*

2. *A licensee who teaches the same course on more than one occasion may not obtain any professional development hours for teaching that course a second or subsequent time. A licensee who is a full-time member of the faculty of any institution of the University and Community College System of Nevada or any other public or private institution of learning may not obtain any professional development hours for teaching at that institution.*

**Sec. 14.** *1. Proof of the completion of professional development hours must be accompanied by a form prescribed by the board for submission with such proof.*

*2. A licensee shall:*

*(a) Retain, for at least 3 years, a copy of the completed form submitted to the board pursuant to subsection 1 and the proof that he completed the professional development hours.*

*(b) Upon request, submit a copy of the completed form and the proof of completion to the board.*

*3. Proof of completion of professional development hours may include, without limitation:*

*(a) A certificate or other document verifying that the licensee successfully completed an activity for which one or more professional development hours are claimed.*

*(b) A literary reference to, or a copy of, a published paper, article or book.*

*(c) A literary reference to, or copy of, a patent issued to the licensee.*

4. *The board may refuse to accept professional development hours for which proof of completion is submitted pursuant to subsection 1 if the board determines that the proof of completion is insufficient.*

**Sec. 15.** *1. If the board accepts less than 30 professional development hours for which a licensee submits proof of completion pursuant to section 9 of this regulation, the board will notify the licensee not later than 60 days after the date on which he submitted his application for renewal that:*

*1. He must successfully complete the number of professional development hours which are deficient within 6 months after the date on which he submitted his application; and*

*2. His failure to complete those professional development hours will result in the licensee being placed on inactive status.*

**Sec. 16.** *The board may designate as a board member emeritus in recognition of service on the board, any former member who has retired or has not been reappointed.*

**Sec. 17.** NAC 625.010 is hereby amended to read as follows:

625.010 As used in this chapter, unless the context otherwise requires [:

1. “Board” means the state board of professional engineers and land surveyors.

2. “Respondent” means a registrant against whom a complaint has been filed or with respect to whom an investigation is being conducted.], *the words and terms defined in sections 2 to 8, inclusive, of this regulation have the meanings ascribed to them in those sections.*

**Sec. 18.** NAC 625.420 is hereby amended to read as follows:

625.420 1. [A professional engineer or land surveyor who notifies the board in writing that he has retired from active practice will be issued] *In lieu of the renewal of his license, a licensee may apply to the board to change his status to:*

(a) *Retired, by filing with the board a notice in writing that states his intention to retire from practice. The board will issue an identification card indicating that the licensee is retired and showing the period of his active professional [registration in Nevada. A registrant who retires may reinstate his registration as provided in this chapter.*

2. The board may designate as a board member emeritus in recognition of service on the board, any former member who has retired or not been reappointed.] *licensure in this state.*

(b) *Inactive, by filing with the board a notice in writing that states his intention to change his status to inactive and paying a fee that is equal to the fee required for a licensee who wishes to renew his license. The board will issue an identification card indicating that the licensee is inactive.*

2. *If an identification card is issued to a licensee pursuant to this section, his license expires and he is not licensed to continue to practice.*

3. *A licensee who has changed his status to retired or inactive status pursuant to this section may reinstate his license to active status by complying with the requirements for the issuance of an original license prescribed in chapter 625 of NRS and this chapter.*