

**ADOPTED REGULATION OF THE STATE BOARD
OF PROFESSIONAL ENGINEERS AND LAND SURVEYORS**

LCB File No. R016-97

EXPLANATION--Matter in italics is new; matter in brackets [] is material to be omitted.

AUTHORITY: §§2-5, NRS 625.140.

Section 1. Chapter 625 of NAC is hereby amended by adding thereto the provisions set forth as sections 2 to 5, inclusive, of this regulation.

Sec. 2. *1. Plans submitted to a public authority must include:*

(a) The name, address and telephone number of the firm which submits the plans;
(b) The name and location of the project for which the plans are submitted; and
(c) The date the plans were printed and a statement which indicates whether the plans are preliminary or final.

2. If the plans submitted to a public authority are:

(a) Original plans, each sheet of the plans must be dated, stamped and signed by the licensee who had responsible charge of the work indicated on the sheet;

(b) Copies of the original plans, the cover sheet and the first sheet for each discipline of engineering of the plans must be dated and stamped and include an original signature of the licensee who had responsible charge of the work indicated on the sheet; or

(c) Copies of original plans which have not been dated, stamped and signed, each sheet of the plans must be dated, stamped and signed by the licensee who had responsible charge of the work indicated on the sheet.

3. Each set of specifications submitted to a public authority must include a table of contents or cover sheet that:

(a) Indicates the discipline of engineering that is the source of each specification; and

(b) Contains the stamp of, and is signed and dated by, each licensee who had responsible charge of that discipline.

Sec. 3. *Each report, study, test result, certification or calculation which is submitted to a public authority must be stamped, signed and dated by the licensee who had responsible charge of that report, study, test result, certification or calculation.*

Sec. 4. *1. Details, shop drawings, descriptions of products or any other information which is prepared by a manufacturer, supplier or installer of a product or system may be included in a document which has been prepared and stamped by a licensee.*

2. Each document which is prepared by a licensee must include:

(a) A description of the document;

(b) The date the document was printed;

(c) The name, address and telephone number of the licensee's firm; and

(d) The name and location of the project for which the document was prepared.

Sec. 5. NAC 625.610 is hereby amended to read as follows:

625.610 1. A facsimile of the stamp and seal prescribed by the board [may] *must* be obtained at the office of the board [and will be given to each new registrant.] *at the licensee's expense.*

2. *A person who is licensed in more than one discipline of engineering shall use a separate stamp for each discipline, except that a person who is licensed in the disciplines of civil engineering and structural engineering may use a single stamp for both disciplines.*

3. The impression made by a stamp or seal must be opaque and permanent.

[3. Each professional engineer or land surveyor]

4. *Each licensee shall validate a stamp or seal by signing his name legibly in opaque ink across the face of the impression made by the stamp or seal and entering the date of stamping or sealing immediately below the impression of the stamp or seal. The signature must not obliterate the licensee's name, discipline or number of his license. The licensee may not use a stamp or computer to produce his signature.*

[4.] 5. When a [registrant] licensee signs, stamps or seals a document containing the work of others, the [registrant] licensee represents that he has prepared or has been in responsible charge of the production of the entire document unless he includes a written statement adjacent to his signature, stamp or seal identifying the portion of the document that he prepared or for which he had responsible charge of the work.

[5.] 6. For the purposes of [subsection 4 of NRS 625.230,] NRS 625.565, a [registrant] professional engineer has “responsible charge of the work” and may sign, stamp or seal plans, specifications, plats or reports which were not prepared by him:

(a) If he personally supervises the work on the plans, specifications, [drawings] plats or reports to the degree that he is satisfied that the work is completed in a proper and professional manner; or

(b) Where the plans, specifications, [drawings] plats or reports are not prepared under his personal supervision, if he or persons under his personal supervision review the plans,

specifications, [drawings] *plans* or reports and make tests, calculations or changes in the work as necessary for the [registrant] *professional engineer* to determine that the work has been completed in a proper and professional manner.

[6.] 7. A [registrant] *licensee* who signs, stamps or seals a document which was not prepared by him but for which he had responsible charge of the work is subject to disciplinary proceedings pursuant to chapter 625 of NRS for any errors in that document as if he prepared it himself. This subsection does not exempt any other [registrant] *licensee* who prepared the document from disciplinary action for his errors in that document.

[7.] 8. For the purposes of [subsection 2 of NRS 625.230,] *NRS 625.565*, plans, specifications, plans, reports and any other documents which are issued by a professional engineer with the intent that they be considered as formal or final documents must be stamped with the seal of the professional engineer before they are delivered to or filed with any public authority.

9. A licensee is not required to stamp the following documents:

- (a) An engineering as-built plan or record plan;*
- (b) A report which includes observations concerning the progress of the construction of a project;*
- (c) An estimate of the costs of a project; or*
- (d) A shop drawing that is not required by the specifications of a project.*