

**PROPOSED REGULATION OF THE DEPARTMENT OF EDUCATION**

**CHARTER SCHOOLS**

**AMENDMENTS TO CHARTER SCHOOL REGULATIONS**

**Sec. 11.** In addition to the items required pursuant to paragraphs (a) to (r), inclusive, of subsection 3 of NRS 386.520, an application submitted to the department pursuant to that subsection by a committee to form a charter school must also include certain information regarding the facilities and equipment of the proposed charter school, including:

- 1. The name of the proposed charter school.*
- 2. If the facility that the charter school will occupy is, at the time of application, an existing structure not owned by the school district in which the charter school is located and is suitable for use by the charter school:*
  - (a) The address of the charter school;*
  - (b) The type of facility that the charter school will occupy;*
  - (c) When available, a floor plan of the facility that the charter school will occupy, including a notation of the size of the facility which is set forth in square feet.*
  - (d) The name and address of the owner(s) of the facility;*
  - (e) If the facility that the charter school will occupy will be leased or rented [from an owner other than the school district in which the charter school is located], a copy of the proposed lease or rental agreement setting forth the name and address of the owner(s); and*

**(f) Documentation which demonstrates that the school district in which the charter school is located is satisfied with the type and amount of insurance or other means that will be used to indemnify the school district against financial loss.**

**3. If the facility that the charter school will occupy is, at the time of application, being used as a public school, documentation which sets forth the specific days and times during which the charter school is authorized to use the facility.**

***4. If a suitable facility for the proposed charter school is not available at the time of application because no structure exists; existing structures are not available for use as a charter school; or an existing structure exists but must be remodeled for use as a charter school, and the application is for an at risk charter school:***

***(a) A statement of the reason(s) why no suitable facility is available;***

***(b) The plans for obtaining a suitable facility, specifying whether:***

***I. An existing structure will be remodeled; or***

***II. A new structure will be built;***

***(c) The time schedule for a fundraising plan where applicable and the completion of the facility; and***

***(d) The anticipated date for opening the charter school.***

**5. A description of the equipment that will be used at the charter school, including, without limitation:**

**(a) Office furniture and equipment;**

**(b) Computer equipment;**

- (c) Musical instruments;
- (d) Equipment to be used in a machinery shop; and
- (e) Supplies and other items necessary for the use of equipment described in this subsection.

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**Sec. 13. 3 The name, title, address, telephone number and qualifications of the person selected to function as the financial officer of the charter school, unless the application qualifies for an interim certificate of completion. If a pre-charter certificate is granted by a board of trustees, this information shall be supplied before a charter is granted.**

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**Sec. 15. 3 Information concerning records of pupils that will be maintained by the proposed charter school in accordance with section 16 of this regulation. If a pre-charter certificate is granted by the local board of trustees, this information shall be supplied before a charter is granted. Such information must include:**

- (a) The name and *title* of the person who will be responsible for:
  - (1) Maintaining records of pupils; and
  - (2) Providing records of pupils to the school district in which the charter school is located for inclusion in the statewide automated system of information concerning pupils that is established and maintained by the department pursuant to NRS 386.650.

**Sec. 18.** If the department reviews an application to form a charter school to determine whether it is complete pursuant to subsection 4 of NRS 386.520, the department [will] *shall*:

**1.** Provide written notice to the applicant of its determination as to whether the application is complete within 15 days after receipt of the application; *or*

**2.** *Grant an interim certificate of completion if:*

*(a) The charter school is for at risk pupils;*

*(b) No suitable facility is available at the time of application; and*

*(c) The plan for obtaining and completing a suitable facility is for no more than one year.*

**Sec. 19** If the board of trustees of a school district reviews an application to form a charter school pursuant to subsection 1 of NRS 386.525, the board of trustees shall:

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**4.** *If the board of trustees receives an application accompanied by an interim certificate of completion from the department, it shall proceed to comply with Section 19 except subsection (a) (1) and interview the members of the committee to form the charter school regarding the time schedule for completion of the facility and any other related factors.*

**5.** *The board of trustees shall grant a pre-charter certificate for a proposed charter school to the members of the committee:*

**(1)** *Contingent upon*

**(a)** *Approval of the time schedule for completion of the facility: and*

*(b) Specification of dates of periodic reports on the progress of the construction of the proposed facility to be submitted to the board of trustees; and*

*(2) For the term of no more than 12 months from the date of approval of the time schedule for completion of the facility. The applicant may request, and the local board of trustees may grant, an extension of time not to exceed 12 additional months.*

*6. Upon completion of the facility within the time allowed for which a pre-charter certificate has been granted by the board of trustees, the board of trustees shall designate one or more employees of the school district to complete the district's review of the application pursuant to Section 19.*