

**LCB File No. R062-09**

**PROPOSED REGULATION OF THE  
PERSONNEL COMMISSION**

(This regulation was previously adopted as T018-09)

**EXPLANATION** – Matter in *italics* is new; matter in brackets **[ ]** is material to be omitted.

**Sec. 10. NAC 284.594 is hereby amended to read as follows:**

**Explanation of Proposed Change:** This amendment was previously adopted as a temporary regulation and is now being proposed by the Department of Personnel as a permanent regulation. It clarifies that an employee who has an unauthorized or unreported absence may be subject to disciplinary action under NAC 284.646 and subject to a deduction of pay for the absence. It also clarifies that an unauthorized absence may be considered to be absence without leave and subject to a deduction of pay for the absence.

**NAC 284.594** Unauthorized and unreported absences. (NRS 284.065, 284.155, 284.175, 284.345)

1. An unauthorized and unreported absence must be considered an absence without leave and a deduction of pay must be made for the absence.
2. An *unauthorized or* unreported absence may be considered an absence without leave, and a deduction of pay may be made for the absence.
3. An employee who has an unauthorized or unreported absence may be subject to disciplinary action pursuant to *NAC 284.646 or* NAC 284.650.
4. A deduction from the pay of an exempt classified employee or exempt unclassified employee must be made in increments of a full workday.