

**ADOPTED REGULATION OF THE COMMISSION ON
PROFESSIONAL STANDARDS IN EDUCATION**

LCB File No. R007-10

Effective May 7, 2010

EXPLANATION – Matter in *italics* is new; matter in brackets ~~[omitted material]~~ is material to be omitted.

AUTHORITY: §1, NRS 391.019.

A REGULATION relating to educational personnel; revising provisions governing the requirements for an endorsement as a professional administrator of a school; and providing other matters properly relating thereto.

Section 1. NAC 391.170 is hereby amended to read as follows:

391.170 1. To receive an endorsement as a professional administrator of a school, an applicant:

(a) Must:

- (1) Hold a master's degree;
- (2) Hold a valid license to teach in elementary, middle, junior high, secondary or special schools ; ~~[-, excluding a business and industry endorsement;]~~
- (3) Have and submit to the Department evidence of 3 years of teaching experience in kindergarten or grades 1 through 12 in schools approved by the State; and
- (4) Have completed at least 24 semester hours of graduate courses in the administration of a school, including:

- (I) Administration and organization of a school;
- (II) Supervision and evaluation of instruction;
- (III) Development of personnel;

- (IV) Finances of a school;
- (V) The laws that apply to schools;
- (VI) Curriculum;
- (VII) Research;
- (VIII) Internship or field experience; and
- (IX) Other courses considered to be part of an administrative program for educators;

and

(b) Must:

(1) Have completed an additional 12 semester hours of graduate courses which may include other courses considered to be part of an administrative program for educators; or

(2) Hold a master's degree or higher in educational administration from a college or university accredited by a regional accrediting association.

2. An endorsement as a professional administrator of a school may be issued pursuant to a reciprocal agreement with another state if that state has been approved by the Commission.

3. To receive an endorsement as a professional administrator of a program, an applicant must:

(a) Hold a master's degree;

(b) Hold a valid special license in the program for which an endorsement is requested;

(c) Have and submit to the Department evidence of 3 years of experience as a licensed employee in kindergarten or grades 1 through 12; and

(d) Have completed at least 27 semester hours in courses of study in administration , including:

- (1) Administration and organization of a school or the role of an administrator of a program in the applicant's area of endorsement;
- (2) General principles of supervision of personnel or supervision of personnel for a program in the applicant's area of endorsement;
- (3) Finances of a school or finances of a program in the applicant's area of endorsement;
- (4) The laws that apply to schools;
- (5) The evaluation and development of personnel for a school or the evaluation and development of personnel for a program in the applicant's area of endorsement; and
- (6) Any other courses which are required for a degree in the administration of a program in the applicant's area of endorsement.

4. The requirements of subsections 1 and 3 may not be fulfilled by independent study.

NEVADA DEPARTMENT OF EDUCATION
COMMISSION ON PROFESSIONAL STANDARDS IN EDUCATION
LEGISLATIVE REVIEW OF ADOPTED REGULATIONS AS REQUIRED
BY ADMINISTRATIVE PROCEDURES ACT, NRS 233B.066

LCB File No. R007-10

NAC 391.170–Endorsement as Professional Administrator of School or Program

INFORMATIONAL STATEMENT

The following statement is submitted for adopted amendments to Nevada Administrative Code 391:

1. A description of how public comment was solicited, a summary of public response, and explanation how other interested persons may obtain a copy of the summary.

Notice of Workshop to Solicit Comments on Proposed Regulations was sent to approximately 100 individuals and educational organizations. A workshop was held on February 5, 2010. There was no public comment.

The Notice of Intent to Act Upon a Regulation for public hearing and adoption of proposed amendments to NAC 391.170 – Endorsement as Professional Administrator of School or Program was sent to approximately 100 individuals and educational organizations. The public hearing was conducted on March 26, 2010 to provide the opportunity for comments by affected parties and the public. There was no public comment. The Commission adopted the proposed amendments to the regulation.

2. The Number of Persons Who:

- a) Attended Each Hearing: First Workshop: 5; First Hearing: 6; Second Hearing: N/A
- b) Testified at Each Hearing: First Workshop: 0; First Hearing: 0; Second Hearing: N/A
- c) Submitted Written Statements: First Workshop: 0; First Hearing: 0; Second Hearing: N/A

A copy of any written comments may be obtained by contacting Christina Harper, Administrative Assistant to the Commission on Professional Standards in Education, Nevada Department of Education, 775-687-9226, or by writing to the Nevada Department of Education, 700 East Fifth Street, Carson City, Nevada 89701-5096.

3. A description of how comment was solicited from affected businesses, a summary of the response and an explanation how other interested parties may obtain a copy of the summary.

Comments were solicited through the workshop notice of January 4, 2010; and the public hearing notice of February 22, 2010. At the February 5, 2010 Workshop to Solicit Comments, there was no public comment to the proposed regulation language. At the March 26, 2010 public hearing there was no public comment to the proposed regulation language.

Workshop comments:

There were no comments.

Public Hearing comments:

There were no comments.

A copy of the summary and/or minutes of the public hearing may be obtained by contacting Christina Harper, Administrative Assistant to the Commission on Professional Standards in Education, Nevada Department of Education, 775-687-9224, or by writing to the Nevada Department of Education at 700 East Fifth Street, Carson City, Nevada 89701-5096.

4. If the regulation was adopted with or without change to any part of the proposed regulation, a summary of the reasons for adopting.

The Commission on Professional Standards in Public Education adopted the proposed regulation language at the public hearing held March 26, 2010. The reason for adopting the amendments to the regulations is to allow individuals with a Business and Industry License to be able to qualify for the endorsement as a professional administrator of a school or program.

5. The estimated economic effect of the adopted regulation on the business that it is to regulate and on the public. These must be stated separately and each case must include:

There is no economic effect of the regulation on the business that it regulates. The beneficial effect would allow individuals with a Business and Industry License and ability to qualify for an endorsement as a professional administrator.

There is no estimated economic effect on the public, either adversely or beneficially, nor immediate or long term.

6. The estimated cost to the agency for enforcement of the adopted regulation.

There is no additional cost to the agency for enforcement of this regulation.

7. A description of any regulations of other state or governmental agencies which the proposed regulation overlaps or duplicates and a statement explaining why the duplication or overlapping is necessary. If the regulation overlaps or duplicates a federal regulation, the name of the regulating federal agency.

No other state or governmental agency regulations will be overlapped or duplicated by the above noted regulation. There is no duplication or overlap of federal regulations.

8. If the regulation includes provisions which are more stringent than a federal regulation, which regulates the same activity, a summary of such provisions.

There are none.

9. If the regulation provides a new fee or increases an existing fee, the total annual amount the agency expects to collect and the manner in which the money will be used.

This regulation does not provide for a new fee or increase an existing fee.