

LCB File No. R007-10

**PROPOSED REGULATION OF THE COMMISSION ON
PROFESSIONAL STANDARDS IN EDUCATION**

PROPOSED LANGUAGE FOR NAC 391

NAC 391.170 Endorsement as professional administrator of school or program.

1. To receive an endorsement as a professional administrator of a school, an applicant:

(a) Must:

- (1) Hold a master's degree;
- (2) Hold a valid license to teach in elementary, middle, junior high, secondary or special schools ~~[-, excluding a business and industry endorsement];~~
- (3) Have and submit to the Department evidence of 3 years of teaching experience in kindergarten or grades 1 through 12 in schools approved by the State; and
- (4) Have completed at least 24 semester hours of graduate courses in the administration of a school, including:
 - (I) Administration and organization of a school;
 - (II) Supervision and evaluation of instruction;
 - (III) Development of personnel;
 - (IV) Finances of a school;
 - (V) The laws that apply to schools;
 - (VI) Curriculum;
 - (VII) Research;
 - (VIII) Internship or field experience; and
 - (IX) Other courses considered to be part of an administrative program for educators;

and

(b) Must:

- (1) Have completed an additional 12 semester hours of graduate courses which may include other courses considered to be part of an administrative program for educators; or
- (2) Hold a master's degree or higher in educational administration from a college or university accredited by a regional accrediting association.

2. An endorsement as a professional administrator of a school may be issued pursuant to a reciprocal agreement with another state if that state has been approved by the Commission.

3. To receive an endorsement as a professional administrator of a program, an applicant must:

- (a) Hold a master's degree;
- (b) Hold a valid special license in the program for which an endorsement is requested;
- (c) Have and submit to the Department evidence of 3 years of experience as a licensed employee in kindergarten or grades 1 through 12; and
- (d) Have completed at least 27 semester hours in courses of study in administration including:
 - (1) Administration and organization of a school or the role of an administrator of a program in the applicant's area of endorsement;
 - (2) General principles of supervision of personnel or supervision of personnel for a program in the applicant's area of endorsement;
 - (3) Finances of a school or finances of a program in the applicant's area of endorsement;

- (4) The laws that apply to schools;
 - (5) The evaluation and development of personnel for a school or the evaluation and development of personnel for a program in the applicant's area of endorsement; and
 - (6) Any other courses which are required for a degree in the administration of a program in the applicant's area of endorsement.
4. The requirements of subsections 1 and 3 may not be fulfilled by independent study.