

**PROPOSED REGULATION OF THE COMMISSION ON
PROFESSIONAL STANDARDS IN EDUCATION**

LCB File No. R047-10

New Section NAC 391.xxx – Alternative Route for Licensure for Administrators

1. A school district, a charter school or a private school that is licensed pursuant to chapter 394 of NRS must apply to the Department before it employs a person who holds a conditional license as an administrator. The application must be in writing and include:

(a) Proof that the school district, charter school or private school has advertised in good faith its desire to fill a vacancy in the position of an unconditionally licensed administrator;

(b) Provide an affidavit stating that despite the required advertisement the school district, charter school or private school was not successful in hiring, an unconditionally licensed administrator in which there is a vacancy;

(c) A written assurance that the school district, charter school or private school will, if required by statute or regulation, continue its efforts to hire unconditionally licensed educational personnel.

2. The Superintendent of Public Instruction shall issue a conditional license to a person who submits an application for an administrator endorsement which is accompanied by proof satisfactory to the Superintendent of Public Instruction that the applicant:

(a) Holds a master's degree from a postsecondary institution that is regionally accredited;

(b) Hold a valid license to teach in elementary, middle, junior high secondary or special schools in Nevada; and

(c) Provides proof of 3 years of teaching experience in kindergarten or grades 1 through 12 in schools approved by the State.

3. A conditional license issued pursuant to this section:

(a) Authorizes the holder of the license to be employed as an administrator in a county school district, a charter school or a private school that is licensed pursuant to chapter 394 of NRS, if the school district, charter school or private school has received the approval of the Department to hire the holder of the license;

(b) Becomes valid on the date on which the holder of the license initially enters into a contract with a school district, charter school or private school;

(c) Is valid for 3 years;

(d) Is not renewable; and

(e) Cannot accept additional endorsement as an addition to the license.

4. A superintendent of a school district, an administrator of a charter school or an administrator of a private school shall, for the duration of the conditional license, assign at least one postprobationary administrator to provide assistance, guidance and training to the holder of the conditional license issued pursuant to this section and who is employed by the school district, charter school or private school.

5. *To qualify for an endorsement in administration, the holder of the conditional license must:*

(a). *Complete at least eighteen (18) semester hours of graduate courses in the administration of a school, including:*

- (1) Administration and organization of a school;*
- (2) Supervision and evaluation of instruction;*
- (3) Development of personnel;*
- (4) Finances of a school;*
- (5) The law that applies to schools; and*
- (6) Curriculum; and*

(b). *In addition, the holder of the conditional license pursuant to this section must:*

(1) Complete eighteen (18) semester hours of graduate courses considered to be part of an administrative program for educators; or

(2) Complete twelve (12) semester hours of graduate courses considered to be part of an administrative program for educators and participate in a 90 contact hour administrative consortium that has been pre-approved by the Nevada Department of Education, Office of Teacher Licensure, prior to beginning administrative employment.

6. *Prior to beginning employment as an administrator, the school district, charter school or private school is required to offer an 80 hour orientation and training session to the holder of the conditional license by an unconditionally licensed school district administrator who has been assigned to the applicant for the duration of the conditional license.*

7. *Within the first year of the administrative assignment, the holder of the conditional license is to;*

(a) *Receive an additional 40 hours of orientation and training as provided by the school district, charter school, or private school; and*

(b) *In consultation with a postsecondary institution which is regionally accredited and which offers courses of study and training for the education of educational administrators, develop a plan which includes:*

(a) *A description of the courses of study and training that the person is required to complete within the 3 years that his conditional license is valid; and*

(b) *A written assessment plan identifying the schedule for the completion of the course of study and training*

8. *Upon completion of the requirements for a conditional license, the school district, charter school or private school must submit to the Department:*

(a) *Evidence of at least five evaluations issued pursuant to NRS 391.3125 which indicate that holder of the conditional license performances have been satisfactory;*

(b) *Verification of 3 years of administrative experience under contract with the school district, charter school or private school in the appropriate area; and*

(c) *Verification of the 120 contact hour orientation and training requirement.*

9. *Completion of the requirements pursuant to this section will result in the addition of an administrative endorsement to the conditional license holder's renewable teaching license.*

10. Each school district, charter school or private school which employs a person pursuant to this section shall cooperate with the Commission and the Department in the evaluation of the effectiveness of this section.