

PROPOSED REGULATION OF THE COMMISSION ON PROFESSIONAL STANDARDS IN EDUCATION

LCB File No. R017-11

(This regulation was previously adopted as LCB File No. T010-10)

NAC 391.332 ~~[Endorsement as]~~ *Issuance of a Special License with a* substitute teacher endorsement; period for which substitute teacher may be hired (NRS 391.019)

1. To serve as a Substitute Teacher in kindergarten through grade 12 a person must hold either a valid Nevada teacher's license or a valid Special License with a substitute teacher's endorsement.

~~[1.]~~ 2. To receive an endorsement as a substitute teacher in kindergarten through grade 12, a person must:

- (a) Have completed at least ~~[62]~~ 60 semester hours of credit from an accredited college or university ~~[, including at least 6 semester hours of credit in professional education];~~ or
- (b) Possess ~~[a baccalaureate]~~ an associate or higher degree from an accredited college or university.

~~[2.]~~ 3. A school district may hire a person who has an endorsement as a substitute teacher in kindergarten through grade 12 for:

(a) Unlimited days of service if filling the position of a licensed teacher who is under contract.

(b) Except as otherwise provided in subsection ~~[3]~~ 4, 60 days of service if filling a teaching position for which a licensed teacher has not been hired under contract.

~~[3.]~~ 4. The Department may grant a school district one extension for 30 days with regard to a person who is hired pursuant to paragraph (b) of subsection ~~[2]~~ 3, in an exceptional case upon request from the superintendent of schools of the county school district or from the administrator of a state-approved private school. Upon expiration of such an extension, a school district may apply for an additional extension pursuant to NAC 391.398 if the school district is unable to hire a licensed special education teacher.

5. A provisional Special License with a substitute teacher endorsement must be cleared of all provisions within three years from the date of issuance. Failure to remove all provisions will result in the expiration of the substitute teacher endorsement.

6. The issuance of a Special License with a substitute teacher endorsement is specific to the requirements of subsections 3 and 4 and does not support the issuance of any other educational license or endorsement.

7. To renew a Special License with a substitute teacher endorsement, the holder must:

(a) Complete six (6) credits or its equivalency within a five (5) year period. To accomplish this requirement, the holder of the substitute teacher endorsement may:

(1) Attend a course at, or taking a correspondence course given by, an accredited college or university, attending any state or national conference which has been approved by the Department to offer credit for continuing education or taking a in-service course offered by the Department or a continuing education course offered by a provider who is approved by the Commission. Courses may be either for grade or pass/fail; or

(2) Attend approved Department of Education workshops; or

(3) Attend individual professional development activities, approved by the Nevada Department of Education.

(b) Complete the appropriate application and pay the fees for renewal.